

Shortcut Key	Action
1 [Ctrl] [Shift] L	Add / Remove Filter
2 [Ctrl] T	Create a Table
3 [Ctrl] arrow key	Move to the edge of the data region
4 [Ctrl] [Shift] arrow key	Increase the selection of the cells until the edge of the data region
5 [Ctrl] 1	Format cells dialog box
6 [Alt] =	Auto Sum
7 [Alt] E S V	Paste as values
8 [Alt] [Enter]	Create a new line / paragraph in the cell
9 [Ctrl] A	Select data in current region
10 [Alt] [F1]	Insert Chart on the same sheet
11 [Ctrl] E	Flash Fill
12 [Shift] [Space]	Select entire row
13 [Ctrl] [Space]	Select entire column
14 [Ctrl] [+]	Insert a new cell/row/column
15 [Ctrl] [-]	Delete a cell/row/column
16 Drag & [Shift]	Drag a cell / row and paste it in between rows
17 [Ctrl] 0	Hide columns
18 [Ctrl] 9	Hide rows
19 Alt ;	Select visible cells
20 [Ctrl] [Shift] ; or :	Add Date / Time Stamp
<b>Bonus</b> [F5][Alt]+S O X	Select cells with number constants